eurofins Biomnis Welcome to O R C I S

Specimen Order Portal

USER GUIDE

YOUR PARTNER IN PATHOLOGY



Customised to your specific test list for your clinicians LOG IN https://app.orcis.ie



Safe, powerful and effective platform for electronically ordering tests



Enter the email address and password that we have provided Click Log In



Daily List of Patients

IN TABLE FORMAT

each line in the table is a patient entry

	ы	sampledate	fname	sname	gender	dob
-	5385	23/10/2024	Sarah	Jones	F	21/10/2003
0	5386	24/10/2024	Sinead	Doheny	F	08/10/2000
Pag	ge 1 of 1 (2 items)	rev 1 Next				



	Requests	Profiles	Tests	Cliniciar
		Type to Se	arch	٩
patientcode	clientlabno			
				1
				1
		Page size:	10	•

v patient

The Online Test Request Form

	New Request					Requests Profiles Tests Cliniciar
NEW DELETE 😝 🖌 ISSUE TO LAB						Type to Search
lid compleditie	MRN .		Client Sample ID:		Vienteade	diantahna
1126 31/07/2024	First Name: *		Surname: *		nencoue	
	DOB: *	•	Gender:			
	Address: *	Address				
		Address				
		Address				
		Address				
	Clinician: *		•	Urgent		
	Sample Date: *		•	Fasting		
Page 1 of 1 (1 items) Prev 1 Next	rered by Sedacis acis Limited	one Profile oag Screen ID Screen 3C & Diff epB Infection Status GAM & Protein Elec C/Iron Profile daria Screen enal Profile II Serol Screen hyroid Funct Tests ral Hep B&C Screen	Albumin Amylase Anti-LKM AB Anti-Mito AB Anti-Thyro AB Beta-hCG C-Difficile CA-125 Calcium CreatineK Chlamydia & Gonn Delta Androsten C+S Enteric EsR Epiderm & Anim Ferritin Folate Galucose Glucose Glucose Glucose HbA1c Hep B Ab			Page size: 12 V

POPS UP



NOTES

1.Enter MRN & your patient ref number

2.Enter all demographics, gender at birth, date of birth. Note the * are mandatory fields

3. Select date & time of sample collection

4. Select the GP who is ordering the test

5. Is the test Urgent, is the sample Fasting?

There are 3 Test Sections

1) Profiles

please tick to select your choices



•	I		
e 3	New Request	Client Sample ID:	
		onere ourigite to.	
	First Name: *	Surname: *	
lons	DOB: *	▼ Gender: ▼	
	Address: * Address		
	Address		
	Address		
	Address		—
	Clinician: *	▼ Urgent	
	Sample-Date: *	▼ Fasting	
*****	Profiles:	Tests: Detpumin	
	Bone Profile	Amylase	
	CTD Screen	Anti-Mito AB	
	FBC & Diff	Anti-Thyro AB	
	HepB Infection Status	Beta-hCG	
	BC/Iron Profile	C-Difficile	
	LH & FSH	Calcium	
	Lipid Profile	Cortisol	**********
	Liver Profile	CreatineK	
	Renal Profile	Chlamydia & Gonn	
	STI Serol Screen	C+S Enteric	
	Thyroid Funct Tests	ESR	
	Viral Hep B&C Screen	Epiderm & Anim	
		Ferritin	
		Folate	
		Genital Culture	
		Glucose	
		HIV Sero	
		Ige t	
		Lactate Dehy	
our choices			
		Micro-ALB Spot U	
		Oestradiol	2
		Parathyroid Horm	J.
		Phosphate	
		Progesterone	drou
		Prolactin	UIU
		Rheumfactor	i Col
		Testost. Female/Child	Sei
		Testost Male	
		C+S Throat	i YOL
		T Protein	
		Total PSA	
		Total T4	
		TTG IgA	
		Urine Culture	:
		Vit B12	
		Uit D	
	Other Tests:		· · · · · · · · · · · · · · · · · · ·
	ADD DELET	re l	

2) Tests (popular tests)

please tick to select your choices

3. Other Tests

.....drop down menu Select the test and Click ADD You will see the test appear in the table

Once the test form is complete

Save the Request



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Hep B Ab	
HepB Core Ab	
Hep C Ab	
HepA IgG Ab	
HIV Sero	
Hse Dust Mite	
hsCRP	
🗸 IgE T	
Lactate Dehy	
Lithium	
Magnesium	
Micro-ALB Spot U	
Oestradiol	
Parathyroid Horm	
Phosphate	
Pro BNP	
Progesterone	
Prolactin	
Rheumfactor	
SHBG	
Testost. Female/Child	
Testost Male	
C+S Throat	
Wound/Swab	
T Protein	
Total PSA	
✓ Total T4	
TTG IgA	
U Creatinine	
Uric Acid	
Urine Culture	
Vit B12	
Vit D	
Chlamydia & Gonn	
	•
Test Name	
display	
	PRINT REQUEST FORM

Microbiology Tests vs all other Blood Tests

Order your Microbiology tests on their own test request form and issue to the lab, separate to all other tests

Pack your microbiology tests in purple bags and mark as deliverable to the microbiology laboratory

Eurofins Biomnis Three Rock Road, Sandyford Business Estate **DUBLIN 18** D18 A4C0

Microbiology Samples

(Purple Bags)

OCP, Swabs for culture, Urine for culture, Stool for culture, C.Diff, CPE.

Conditions apply to some Tests Vitamin D Culture + Sensitivity (Swab) Prostate Specific Ag Total T4 Transglutaminase Antibodies IgA Uric Acid Culture + Sensitivity (Urine) Vitamin 812 (Total) 🗸 Vitamin D CT-NG (Roche Swab) **Clinical Details: Clinical Indications** Osteoporosis Or Osteopaenia **Rickets or Osteomalacia** Pagets Disease of Bone Pathological Fracture

Malabsorption, CKD, Liver Disease

Unexplained Hypocalcaemia, raised PTH, low or high Phosphate

To order some tests e.g. Vitamin D the HSE require the clinician to highlight the clinical indications

Choose from a dropdown menu on the form

Active Patient Test Requests

0	Welcome Testing Log off 1									its Clinicians
NEW DELETE 🔒 - ISSUE TO LAB										۹
	ы	sampledate	fname	sname	gender	dob	patientcode	clientlabno		
-	5385	23/10/2024	Sarah	Jones	F	21/10/2003				1
•	5385	24/10/2024	Sinead	Doheny	F	08/10/2000				
•	5387	23/10/2024	Dee	Dee	F	23/09/1978	ssdsd	sdsdsd		
-	5398	25/10/2024	Joan	Moloney	F	01/03/1988				2
-	5399	25/10/2024	Sam	Moloney	F	02/10/1970				1
Page	Page 1 of 1 (5 items) Prev 1 Next									

This is your active patient list, with samples YET TO BE SENT to the laboratory

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Each entry can be EDITED up until they are issued to the laboratory

Select the EDITING symbol-

Editing an existing Request Form

	1					1	Request	s Profiles Tests	Clinici
		New Request							
NEW DELETE 😝 - ISSUE TO LAB		MRN	ł:	Client Sample ID:					Q
id sampledate	fname					atientcode	clientlabno		
1126 31/07/2024	James	First Name: *		Surname: *					
		DOB: *		← Gender: ←					
		Address: *	Address						
			Address						
			Address						
			Address						
		Clinician: *		Ŀ					
		Sample Date: *		-	Fasting				
		Profiles:		Tests: Albumin					
			one Profile	Amylase					
Page 1 of 1 (1 itame) Prov. 1 Nevt			oag Screen	Anti-LKM AB				Paga siza: 12	
Page For F(Fittenia)			BC & Diff	Anti-Mito AB				Fage size. 12	Ľ
			and Infaction Status	Anti-Thyro AB					
			CAM & Drotoin Floo	Beta-hCG					
			Collicen Drofile	C-Difficile					
			C/Iron Profile	CA-125					
			H & FSH	Calcium					
				Cortisol					
			ver Profile	CreatineK					
			lalaria Screen	Chlamydia & Gonn					
		Re	enal Profile	Delta Androsten					
		L ST	TI Serol Screen	C+S Enteric					
		11	hyroid Funct Tests	ESR					
		🗆 Vi	iral Hep B&C Screen	Epiderm & Anim					
				Ferritin					
				FIT					
				Folate					
				Genital Culture					
				Glucose					
				Glu6 Phos Dehy					
				GrassPollen					
				HbA1c					
the owner fine 1	Powered by Sedacis			Hep B Ab					
everorins	Sedacis Limited			HepB Core Ab					
Biomnis				Hep C Ab					

The original request Form pops-up again Make your changes and remember to SAVE





PRINT the Form - Label the Specimen Tubes

0	Welcome Testing Log off ORCIS									cl	nicia
NE	EW DELETE 🖨 - ISSUE TO LAB								Type to Search		٩
	id	sampledate	fname	sname	gender	dob	patientcode	clientlabno			
-		23/10/2024	Sarah								1
	5386	24/10/2024	Sinead	Doheny	F	08/10/2000					/
•	5387	23/10/2024	Dee	Dee	F	23/09/1978	ssdsd	bebebe			/
•	5398	25/10/2024	Joan	Moloney	F	01/03/1988					/
-	5399	25/10/2024	Sam	Moloney	F	02/10/1970					1
Pag	Page 1 of 1 (5 items) Prev 1 Next										



1) Highlight the patient entry you want to print eg. it turns orange

					A			
ORCIS							Requests Profiles In	Inter Carriera
		Request Fo	175		.			
NEW DELETE	E 🖶 - ISSUE TO LAB			`	-			Q
		14	< 101 · > > BD -	Wolehope • + 🗄 🖗		0		
м	sampledate	the set				*	clientlabno	
-	5385 23/16/2024	540	Curofins BEOS	IEST FORM	enatory Use ONLY	Q		<u> </u>
-	5366 24/10/2024	500	Biomnis GPSJH					1
-	5367 23/16/2024	Des	Eurofina Dominia, Discotron Road Ster Fitzveillium Medie Unit 3. Sandyford Business Park Discrittform Road	ul Cente Af	FIT OpenLate Later Here		adadad	1
-	5398 25/10/2024	300	Dublin 18 D19 (5)28					1
-	5399 25/10/2024	540	reard	QUANTITY OF TUB	ES (SARD)			1
			Dr Donal Beckley 79 Filovillian Lan	* 50%	000000			
			Client Sample D Sample Date	OTHER				
			ORCES SAMPLIED 5385	100				
			Suntane Frythiane	Dele of Brite. Assigned Sex at 5 24-10-2943 F	 Patient D. 			
			Aldress Three Rock Road					
							Research 10	
Page 1 of 1 (5 loss	a) Prov 1 Prove		Cleaned Declaries James is a clown 1.0				Page line, To	
			Tanl Code Tanl Description	Sector	en Type			
			APP Agna FetoProtein ANY Amylane	Serum				
			BOMING Bone Profile	Serum				
			CS Culture - Sensitive SPEC InC. A.M.E.Protein I	y(Dent) Deab				
			Vitamin D					
the arrest	inc.						Powered by	
euror	IIIS Diamaia						Sedacis Limited	
	Biomnis							



					Requests	Profiles	Tests	Clinicians
						Type to Sea	irch	۹
e	sname	gender	dob	patientcode	clientlabno			
	Jones							1
d	Doheny	F	08/10/2000					1
	Dee	F	23/09/1978	ssdsd	bebebe			1
	Moloney	F	01/03/1988					1
	Moloney	F	02/10/1970					1
						Page size: 1	0	•



3. The Request Form will pop-up

4. Select PRINT at the top righthand side of the Request Form

5. The form will print

Write in the Number & Quantity

🔅 eurofins 🛛 🔤	omnis	REQUEST FORM		For Laborator	y Use ONLY
Eurofins Biomnis, Blacktho Unit 3, San dyford Business Blackthom Road Dublin 18 D18 E528 Ireland	m Road Ste Park	Fitzwilliam Medical Centre		AFFIX.OJ	enLabs Label Here
			QUANTITY O	OF TUBES ISS	UED:
		Dr Donal Buckley	SERUM	3 0	LUCOSE
		79 Fitzelliam Lane	EDTA:		ITRATE
Client Sample D:	Sample Date:				
	23/10/2024 11:	10 5355	отнене	SVVAE	
ORCIS SAMPLED 5385					
Sumane	FirstName	Date of Birth:	Assigned.	Sex at Drth	Patient ID:
Jones	Sarah	21/10/2003	F		
Address:	Three Rock Ro	and			
Clinical Details					
James is a clown (-)					

TestCoder	Test Description	Specimen Type:
AFP	Alpha FetoProtein	Serum
AMY	Amylase	Serum
BOMHG	Bone Profile	Serum
C\$	Culture + Sensitivity (Swall)	Swab
SPEIG	IgG A,M& Protein Elec	Serum
WTDB	Vitamin D	

6.Write onto the form, how many of each Serum, EDTA, Citrate, SWAB, Glucose.... you are sending back to us



PRINT the Form - Label the Specimen Tubes



inical Details James is a clown :-

Test Code:	Test Description	Specimen Type:
AFP	Alpha FetoProtein	Serum
AMY	Amylase	Serum
BDMHG	Bone Profile	Serum
cs	Culture + Sensitivity (Swab)	Swab
SPEIG	IgG,A,M & Protein Elec	Serum
VITDB	Vitamin D	

There are 8 peel-away labels at the bottom of the form

Apply them to the patient's specimen tubes











Page 1 of 1





Sarah Jones

21/10/2003 F



21/10/2003

Sarah Jones

21/10/2003 F



Biomnis

PACK & RETURN



Put the Request form with the labelled tubes into a hazard bag

Return to the appropriate Eurofins Biomnis Labs

Clinical Details James is a clown

Test Code:	Test Description	Specimen Type:
AFP	Alpha FetoProtein	Serum
AMY	Amylase	Serum
BDMHG	Bone Profile	Serum
CS	Culture + Sensitivity (Swab)	Swab
SPEIG	IgG,A,M & Protein Elec	Serum
VITDB	Vitamin D	



Microbiology Samples

(Purple Bags)

OCP, Swabs for culture, Urine for culture, Stool for culture, C.Diff, CPE.

Eurofins Biomnis Three Rock Road, Sandyford Business Estate DUBLIN 18 D18 A4C0



All other Samples

Blood Samples: Chemistry, Haematology, Serology, Immunology

Eurofins Biomnis Unit 3, Sandyford Business Centre, Sandyford Business Park, Blackthorn Road, DUBLIN 18 D18 E528

2 Options to Issue Request to the Lab

ABCIE		Welcome Testing Log o	MT1					Decusets Profiles Tasts	Cliniciana
ORCIS								haquesta rivilles lesta	
NEW DELETE	0	- ISSUE TO LAB						Type to Secret .	۹.
	^								_
id		sampledate	fname	sname	gender	dob	patientcode	clientlabno	_
-	5385	23/10/2024	Sarah	Jones	F	21/10/2003			1
^	5386	24/10/2024	Sinead	Doheny	F	08/10/2000			1
	5387	23/10/2024	Dee	Dee	F	23/09/1978	ssdsd	sdsdsd	1
	5398	25/10/2024	Joan	Moloney	F	01/03/1988			1
i l	5399	25/10/2024	Sam	Moloney	F	02/10/1970			1
									-
1 of 1 (5 item:) Pre	IV 1 Next						Page size: 10	<u>.</u>
1									
1	Yc	ou can issue al	Il patient	entries on f	the table	at once by click	king on ISSUF	TO LAR The	tah

Intes on the table at once by clicking on 1550E TO LAB. The table I empty after you click this option

2. You can select 1 patient, by ticking the left column tick box, when you hover over it you will see ... "Issue to Lab" appear. This option just issues this patient's Test Request Form to the Lab leaving other patient entries on the table for later

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ISSUE Online Request TO LAB

ORC	CIS	Welcome Testing Log o	Issues Request(ID:	5387) to Laboratory				Requests Profiles Tests	Clinicia
NEW	DELETE	- ISSUE TO LAB			Are you sure you want to pr	oceed?			٩
ы		sampledate	fnam			PROCEED	CANCEL	clientlabno	
-	5385	23/10/2024	Sarah						1
0	5386	24/10/2024	Sinead	Doheny	F	08/10/2000			1
-				Dee					1
-	5398	25/10/2024	Joan	Moloney	F	01/03/1988			1
0	5399	25/10/2024	Sam	Moloney	r.	02/10/1970			1
Page 1 of	1 (Sittems)	ev 1 Next						Page size: 10	•

The system double-checks that you are happy to proceed



Receipt of Samples by Eurofins Pre-Analytics Team

1. All deliveries are time stamped when received in Pre-Analytics

2.Serum samples are spun to stabilise them

3. The ORCIS barcode is scanned to retrieve the request details in the **OpenLabs LIMS**

- 4. The Sample Reception Officer (SRO) adds
- •Date/Time of receipt of sample
- •Sample Type and Qty received
- 5.Samples are racked and sent to be analysed

6.Request forms are scanned into the LIMS for traceability purposes





To delete a Test Request

0	ORCIS Welcome Testing Log off 1					
NEV	NEW DELETE 🔒 - ISSUE TO LAB					
	ы	sampledate	fname	sname	gender	dob
-	5385	23/10/2024	Sarah	Jones	F	21/10/2003
0	5386	24/10/2024	Sinead	Doheny	F	08/10/2000
•	5387	23/10/2024	Dee	Dee	F	23/09/1978
•	5398	25/10/2024	Joan	Moloney	F	01/03/1988
-	5399	25/10/2024	Sam	Moloney	F	02/10/1970
	******		· · · · · · · · · · · · · · · · · · ·			
Pag	e 1 of 1 (5 items) Pr	ev 1 Next				

Highlight the patient entry you want to delete - it turns orange

Select DELETE



	Requests	Profiles	Tests	Clinicians
		Type to Se	arch	۹
patientcode	clientlabno			
				1
				1
ssdsd	sdsdsd			1
				1
				1
		Page size:	10	•





To View SENT Requests

0	RCIS	Welcome Testing Log o	df 1				
NE		ISSUE TO LAB					
	id	sampledate	fname	sname	gender	dob	patientcode
-	5385	23/10/2024	Sarah	Jones	F	21/10/2003	
-	5386	24/10/2024	Sinead	Doheny	F	08/10/2000	
•	5387	23/10/2024	Dee	Dee	F	23/09/1978	ssdsd
\odot	5398	25/10/2024	Joan	Moloney	F	01/03/1988	
-	5399	25/10/2024	Sam	Moloney	F	02/10/1970	
Pag	e 1 of 1 (5 items) Pr	ev 1 Next					

To view Past Patient Request Forms These have already been SENT / Issued to the Laboratory

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Click on **REQUESTS** in the top hand-right side and from the drop down, select Requests Register. You will see all of your past orders with the most recent at the top of the table.

You can search this Table by using the search box - First Name and/or Surname

				Requests	Profiles	Tests	Clinician
			**		Type to Se	arch	٩
	dob	patientcode		clientlabno			
	21/10/2008						1
	08/10/2000						1
	23/09/1978	ssdsd		sésésé			1
	01/03/1988						1
	02/10/1970						1
					Page size:	10	•
La	aboratory						
	-						

Other View Functions

							•			Ý	
0	RCIS	Welcome Testing Log c	affi						Requests	Profiles Tests	Clinicians
NEW	DELETE	- ISSUE TO LAB								Type to Search	۹
	ы	sampledate	fname	sname	gender	dob		patientcode	clientlabno		
-	5385	23/10/2024	Sarah	Jones	F	21/10/2003					1
•	5386	24/10/2024	Sinead	Doheny	F	08/10/2000					1
\odot	5387	23/10/2024	Dee	Dee	F	23/09/1978		sadad	sdsdsd		1
\odot	5398	25/10/2024	Joan	Moloney	F	01/03/1988					1
-	5399	25/10/2024	Sam	Moloney	F	02/10/1970					1
Pagi	1 of 1 (5 items) Pr	ev 1 Next								Page size: 10	•

You can view Profiles, Tests and Clinicians also from the top right-hand side of your screen



0	RCIS	Welcome Testing Log o	ett e	
NEV	V DELETE	ISSUE TO LAB		
	ы	sampledate	fname	snam
-	5385	23/10/2024	Sarah	Jone
	5386	24/10/2024	Sinead	Dohe
-	5387	23/10/2024	Dee	Dee
-	5398	25/10/2024	Joan	Molo
-	5399	25/10/2024	Sam	Molo
Pag	e 1 of 1 (5 items) Pr	ev 1 Next		

V



Click here to Log Out.

ORCIS will automatically log out after 15 minutes

Email us to get Set-Up or Updated

A new Doctor or Name Change

To change the name of a clinician or add a new clinician

A	ddress	
Clinician: *	r. Shona Baynes	•
	Dr. Shona Baynes	
Sample Date: *	Dr. Donal Buckley	
rofilos	Dr. Claire Callaghan	
Bon	Doctor Test Test	
Coa	Dr. Lorna Wilson	
CTD S	Screen	Anti-N

Email : portal@ctie.eurofinseu.com

All feedback is welcome.

tests, new clinicians etc.





- We adapt the system to suit your needs new

Orcis Paper

- We have produced special paper with 8 peel away labels at the end of the sheet
- This paper is a lot more expensive than ordinary paper
- Please only insert it into your printing tray or bypass tray when you are printing our forms
- Monitor your supply and when you are running low, use our orders form

Email the completed Orders form to orders@ctie.eurofinseu.com



Advantages of electronic ordering

Users will be provided with the facility to generate barcodes to allow easy tube labelling and hardcopy forms to accompany the physical specimens to the laboratory.



Manual transcription errors associated with paper-based systems will be a thing of the past following introduction of this system.



Tests can be ordered by the client, thus eliminating delays in registration and/or bottlenecks when large volumes are received to our pre-analytics laboratory.

00	
00	
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A scalable, web-based solution is available not just for clients with single sites but also distributed across multi-site organisations.



Future developments include seamless integration with our logistics solution to enable the user to request physical transfer of specimens to the laboratory when completing the electronic ordering process.





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