

Biomnis

Welcome to ORCIS

Specimen Order Portal

USER GUIDE



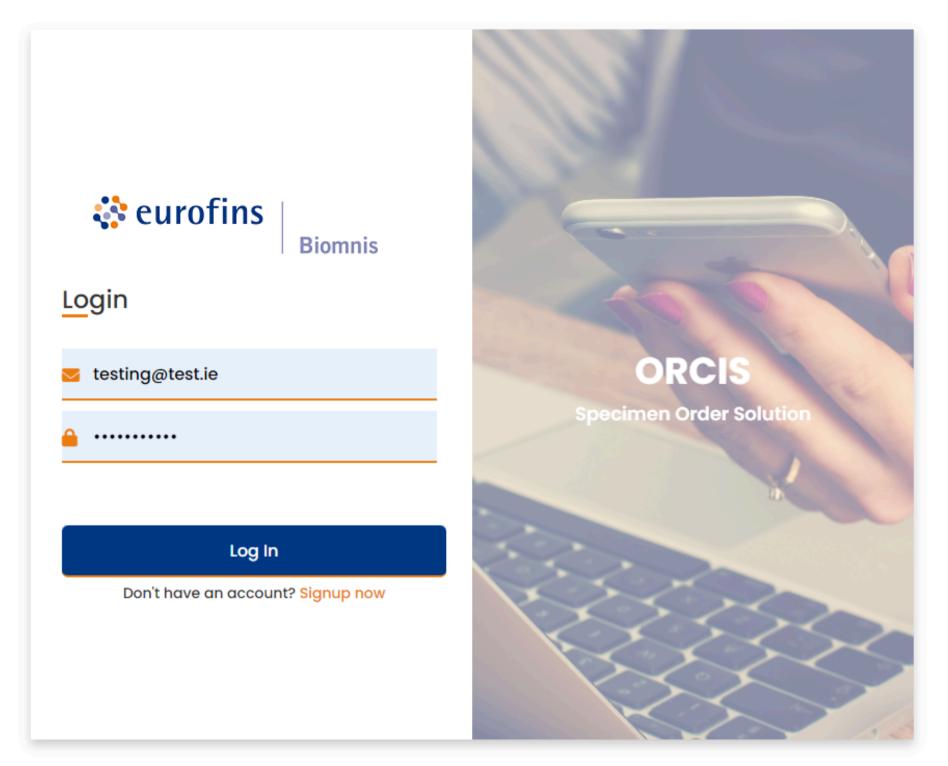
YOUR PARTNER IN PATHOLOGY







Biomnis



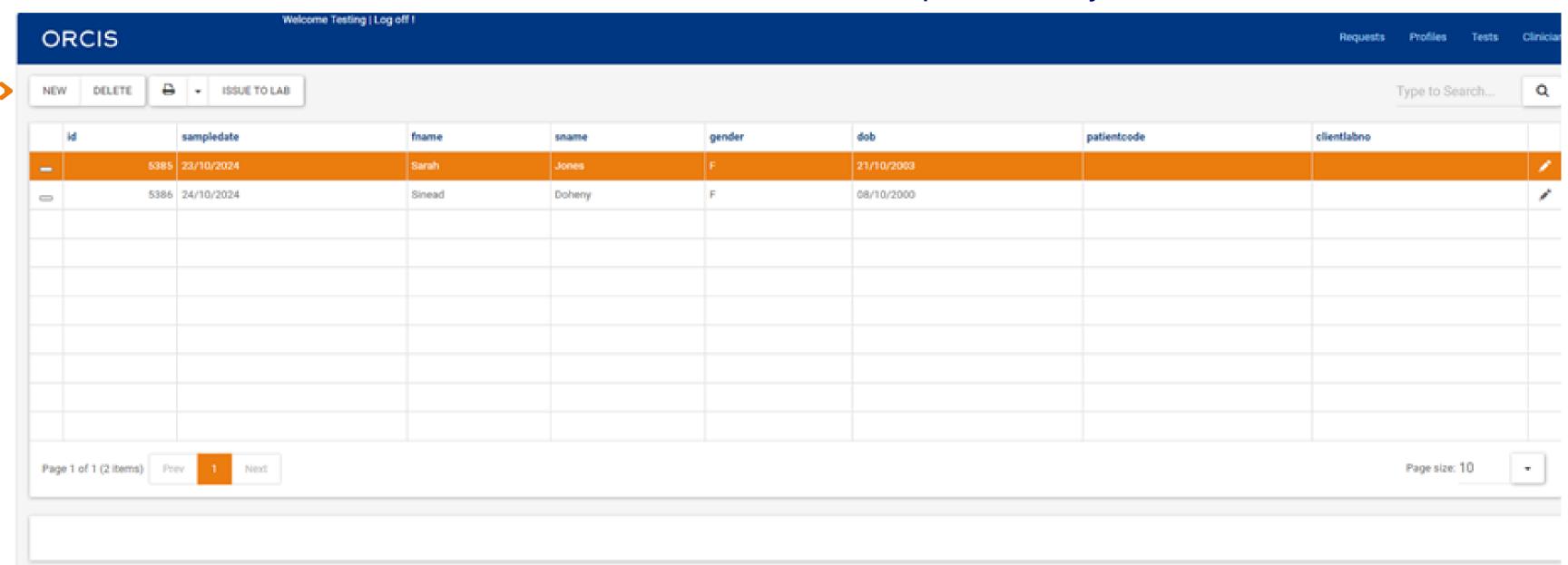
Enter the email address and password that we have provided Click Log In



Daily List of Patients

IN TABLE FORMAT

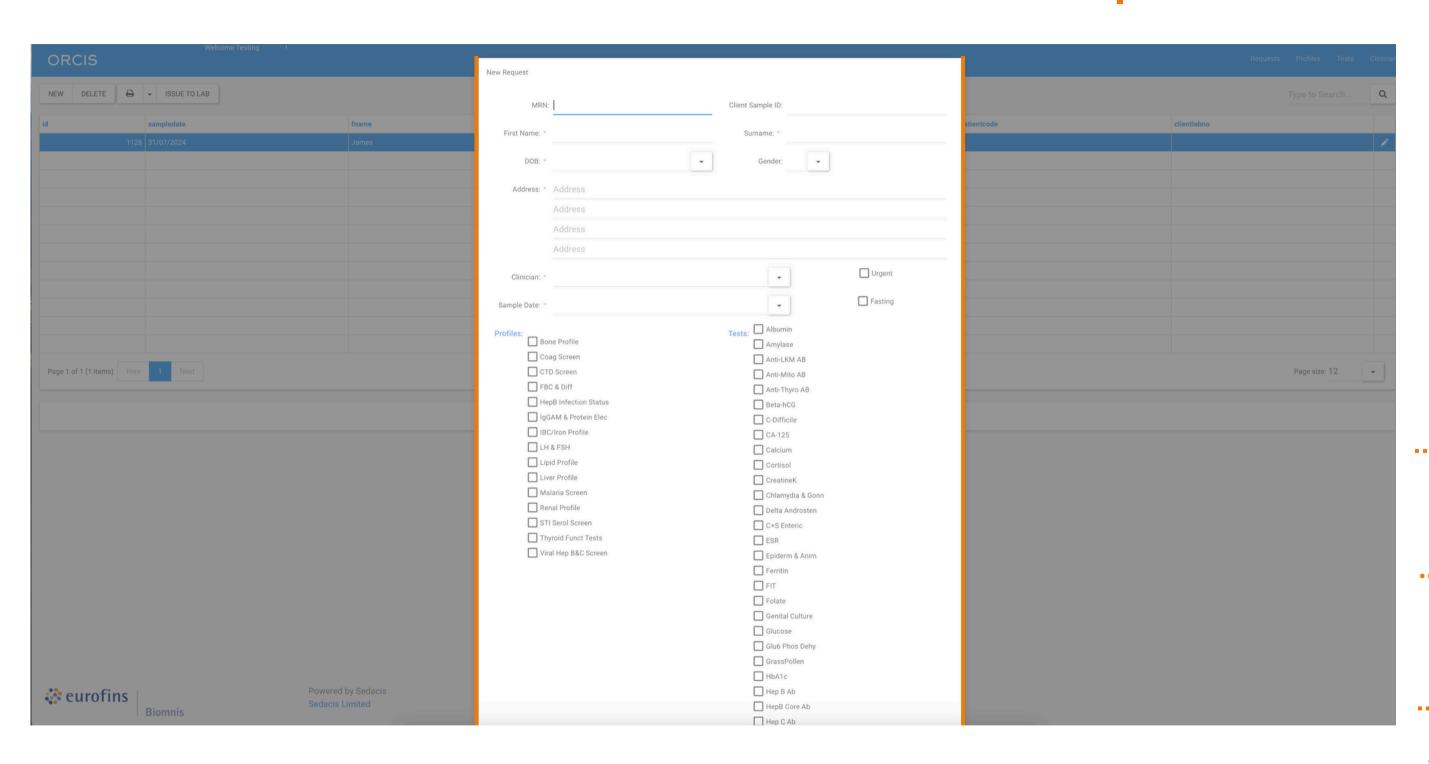
each line in the table is a patient entry



Select NEW to enter a new patient



The Online Test Request Form



NOTES

- 1.Enter MRN & your patient ref number
- 2.Enter all demographics, gender at birth, date of birth. Note the * are mandatory fields
- 3. Select date & time of sample collection
- 4. Select the GP who is ordering the test
- 5. Is the test Urgent, is the sample Fasting?

POPSUP



There are 3 Test Sections

1) Profiles

eurofins

please tick to select your choices

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2) Tests (popular tests)

please tick to select your choices

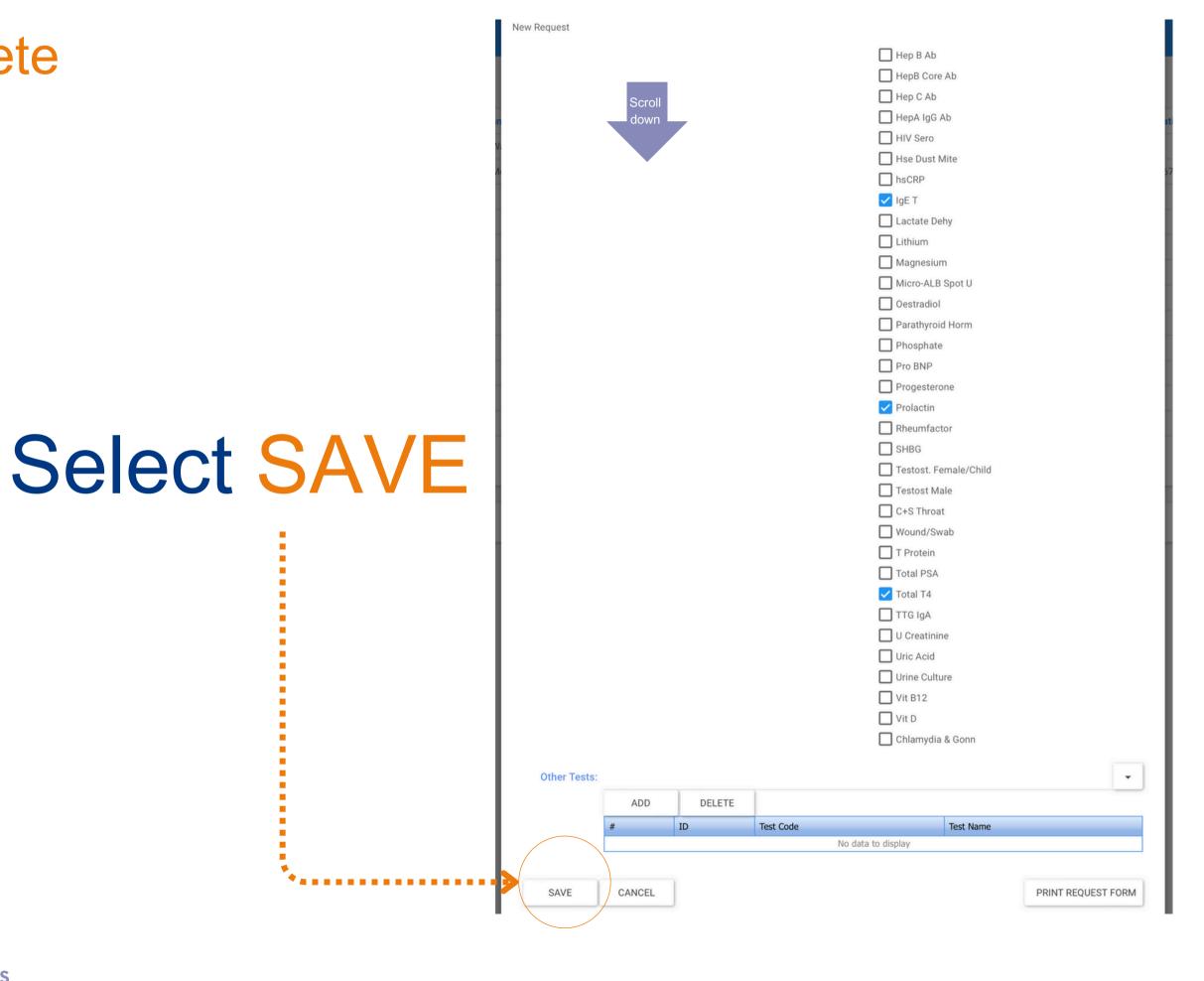
3. Other Tests

..drop down menu

Select the test and Click ADD
You will see the test appear in the table

Once the test form is complete

Save the Request





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Microbiology Tests vs all other Blood Tests

Order your Microbiology tests on their own test request form and issue to the lab, seperate to all other tests

Pack your microbiology tests in purple bags and mark as deliverable to the microbiology laboratory

Eurofins Biomnis
Three Rock Road,
Sandyford Business Estate
DUBLIN 18
D18 A4C0

Microbiology Samples

(Purple Bags)

OCP, Swabs for culture, Urine for culture, Stool for culture, C.Diff, CPE.

Conditions apply to some Tests Vitamin D Culture * Sensitivity (Swab) Prostate Specific Ag Total T4 ■ Transglutaminase Antibodies IgA Unic Acid Culture * Sensitivity (Urine) ☐ Vitamin 812 (Total) CT-NG (Roche Swab) Clinical Details: **Clinical Indications**

Osteoporosis Or Osteopaenia

Malabsorption, CKD, Liver Disease

Unexplained Hypocalcaemia, raised PTH, low or high Phosphate

Rickets or Osteomalacia

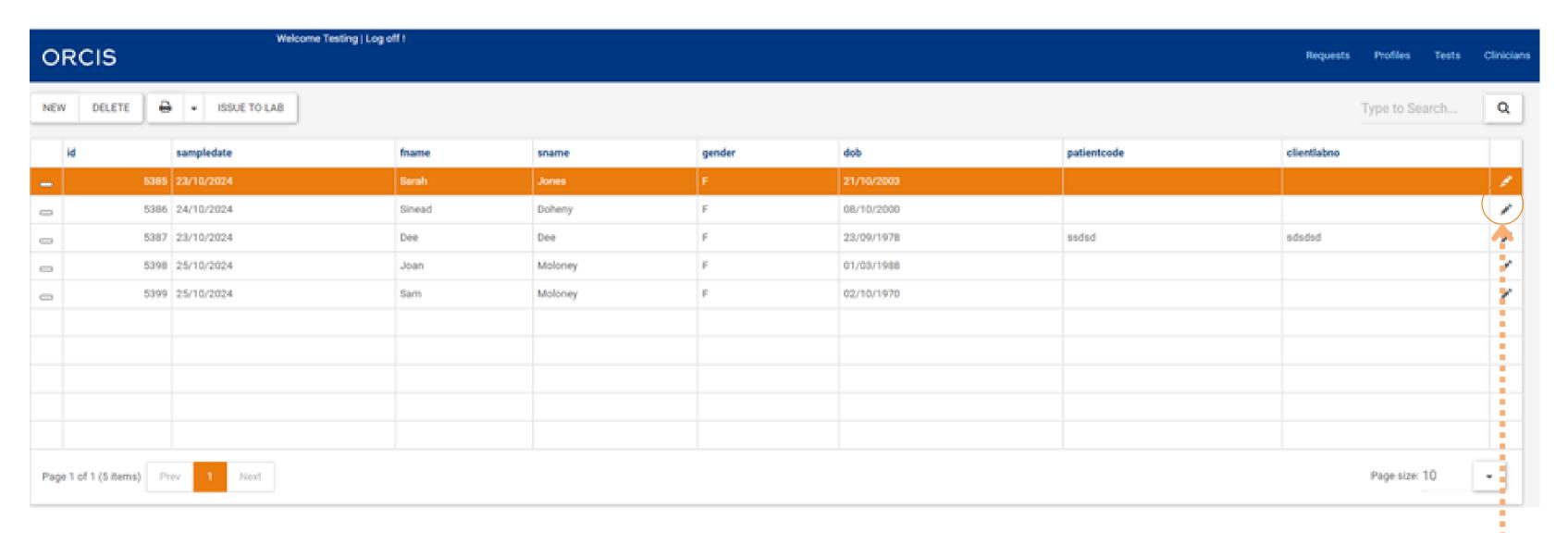
Pagets Disease of Bone

Pathological Fracture

To order some tests
e.g. Vitamin D
the HSE require the
clinician to highlight the
clinical indications

Choose from a dropdown menu on the form

Active Patient Test Requests



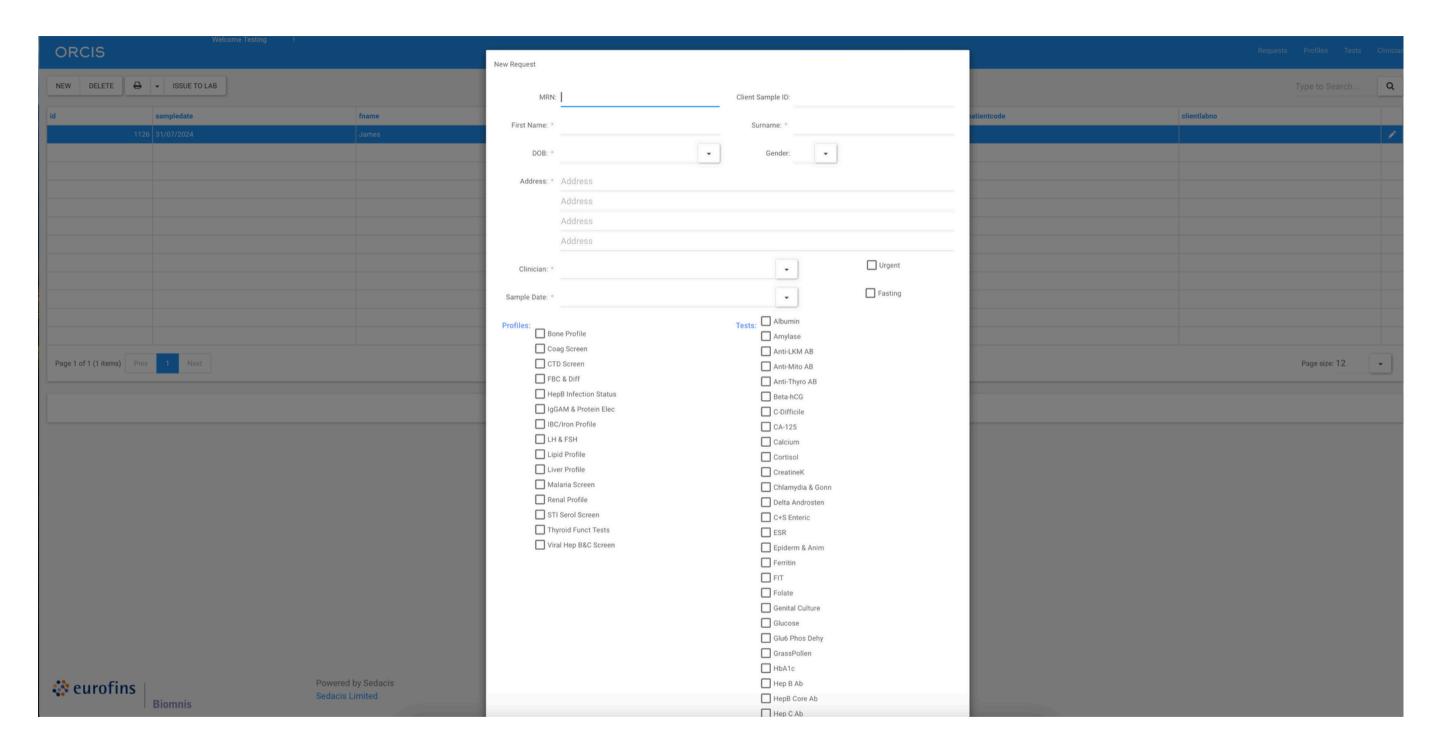
This is your active patient list, with samples YET TO BE SENT to the laboratory

Each entry can be EDITED up until they are issued to the laboratory

Select the EDITING symbol-----



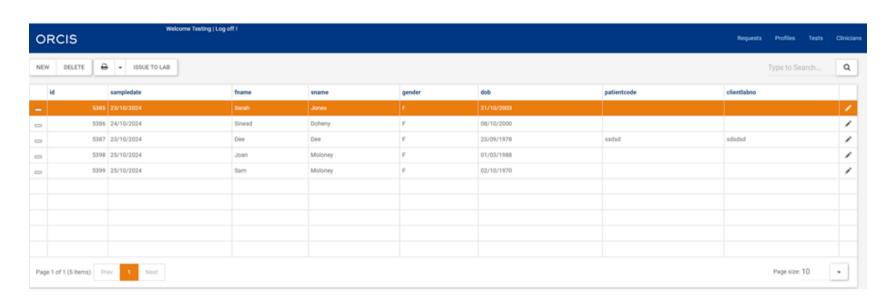
Editing an existing Request Form

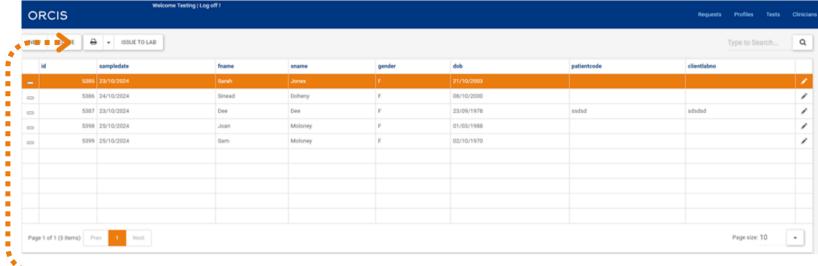


The original request Form pops-up again Make your changes and remember to SAVE

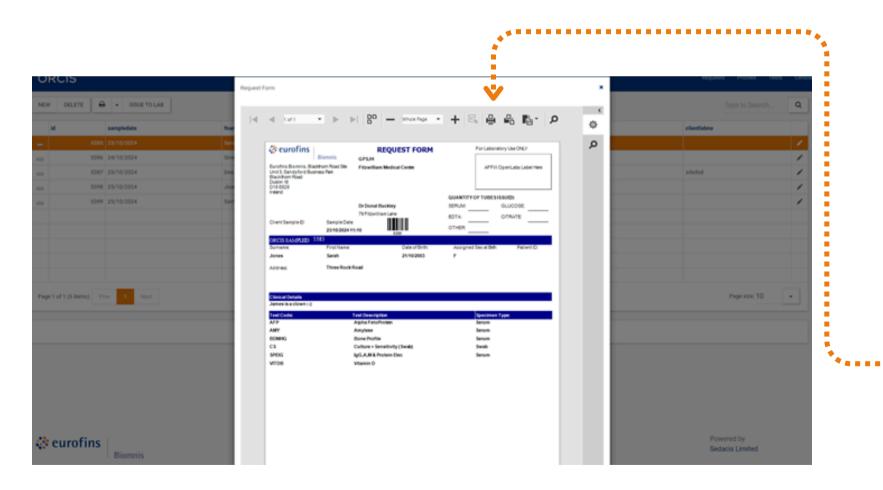


PRINT the Form - Label the Specimen Tubes





1) Highlight the patient entry you want to print eg. it turns orange

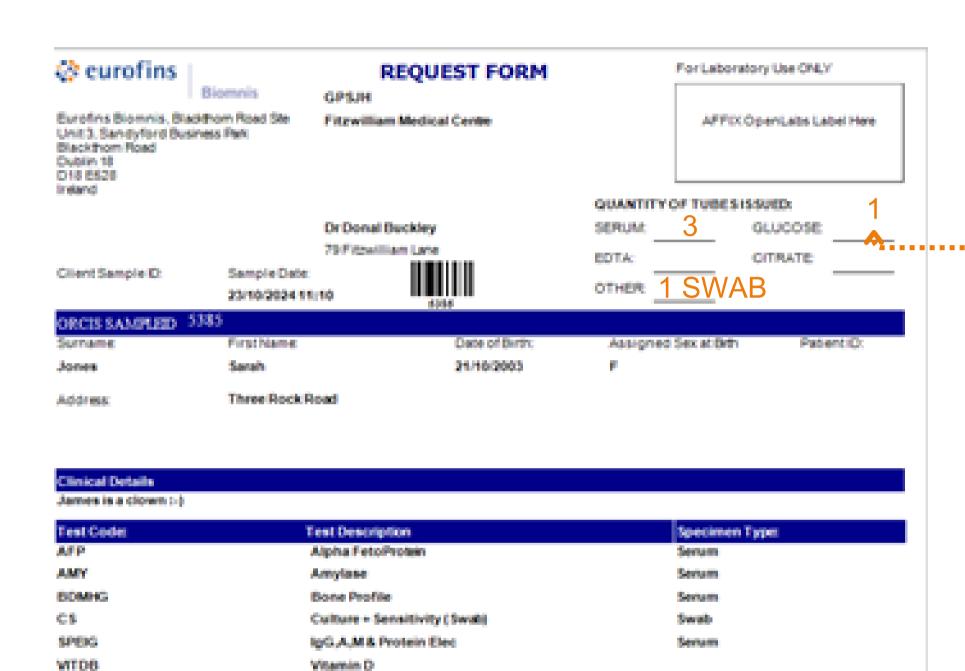


2. Click on the PRINTER icon

- 3. The Request Form will pop-up
- 4. Select PRINT at the top righthand side of the Request Form
- 5. The form will print



Write in the Number & Quantity



6.Write onto the form, how many of each Serum, EDTA, Citrate, SWAB, Glucose.... you are sending back to us

PRINT the Form - Label the Specimen Tubes

💸 eurofins	Biomnis	REQUEST FORM	F	For Laboratory Use ONLY
Eurofins Biomnis, Blackt Unit 3, Sandyford Busine Blackthorn Road Dublin 18 D18 E528		Fitzwilliam Medical Centre		AFFIX OpenLabs Label Here
Ireland			QUANTITY OF	TUBES ISSUED:
		Dr Donal Buckley	SERUM:	GLUCOSE:
		79 Fitzwilliam Lane	EDTA:	CITRATE:
Client Sample ID:	Sample Date: 23/10/2024 11:1	10 5385	OTHER:	
ORCIS SAMPLEID 53	385			
Surname:	First Name:	Date of Birth:	Assigned Se	ex at Birth Patient ID:
Jones	Sarah	21/10/2003	F	
A -l -l	There Deals De			

Clinical Details					
James is a clown :-)					
Test Code:	Test Description	Specimen Type:			
AFP	Alpha FetoProtein	Serum			
AMY	Amylase	Serum			
BDMHG	Bone Profile	Serum			
cs	Culture + Sensitivity (Swab)	Swab			
SPEIG	IgG,A,M & Protein Elec	Serum			
VITDB	Vitamin D				

Sarah Jones 21/10/2003 F













Page 1 of 1

There are 8 peel-away labels at the bottom of the form

Apply them to the patient's specimen tubes





PACK & RETURN

eurofins	Biomnis	REQUEST FORM		For Laborate	ory Use ONLY
Eurofins Biomnis, Black Unit 3, Sandyford Busir Blackthorn Road Dublin 18 D18 E528 Ireland		itzwilliam Medical Centre		AFFIX	OpenLabs Label Here
neiana			QUANTITY O	OF TUBES IS	SSUED:
		Dr Donal Buckley	SERUM:		GLUCOSE:
Client Sample ID:	7 Sample Date: 23/10/2024 11:10	79 Fitzwilliam Lane	EDTA:		CITRATE:
ORCIS SAMPLEID 5	385	5365			
Surname:	First Name:	Date of Birth:	Assigned S	Sex at Birth	Patient ID:
Jones	Sarah	21/10/2003	F		

James is a clown :-)		
,		
Test Code:	Test Description	Specimen Type:
AFP	Alpha FetoProtein	Serum
AMY	Amylase	Serum
BDMHG	Bone Profile	Serum
cs	Culture + Sensitivity (Swab)	Swab
SPEIG	IgG,A,M & Protein Elec	Serum



Put the Request form with the labelled tubes into a hazard bag

Return to the appropriate Eurofins Biomnis Labs

Microbiology Samples

(Purple Bags)

OCP, Swabs for culture, Urine for culture, Stool for culture, C.Diff, CPE.

Eurofins Biomnis
Three Rock Road,
Sandyford Business Estate
DUBLIN 18
D18 A4C0

All other Samples

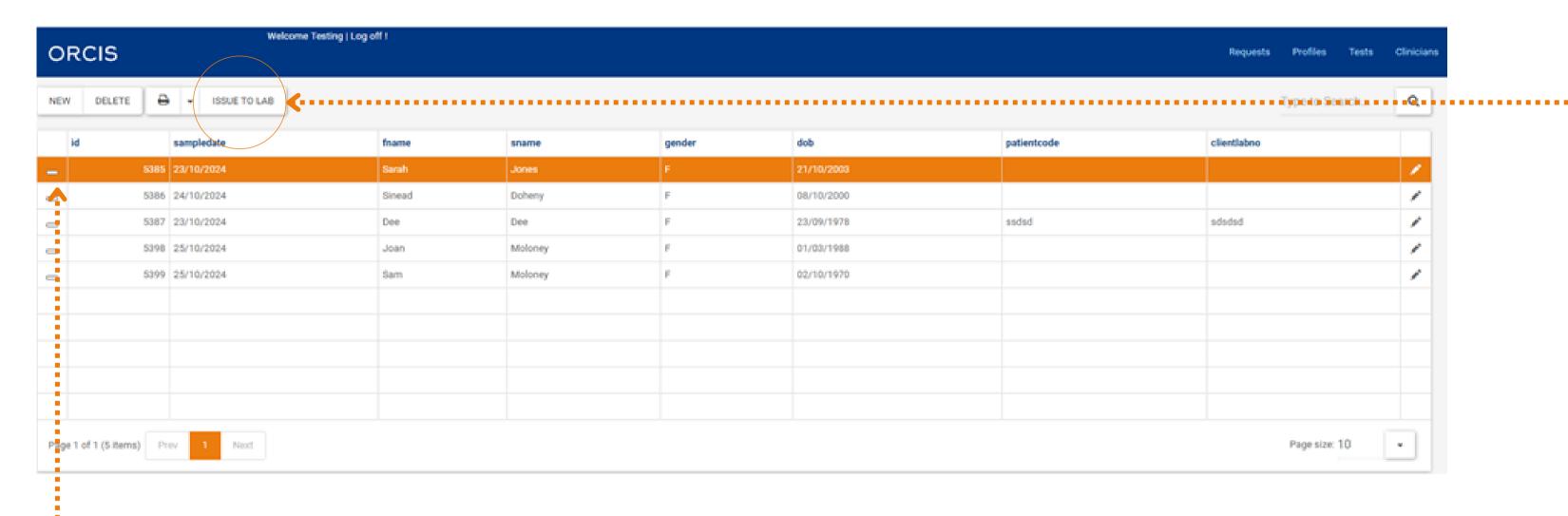
Blood Samples: Chemistry, Haematology, Serology, Immunology

Eurofins Biomnis
Unit 3, Sandyford Business Centre,
Sandyford Business Park,
Blackthorn Road,
DUBLIN 18
D18 E528



Biomnis

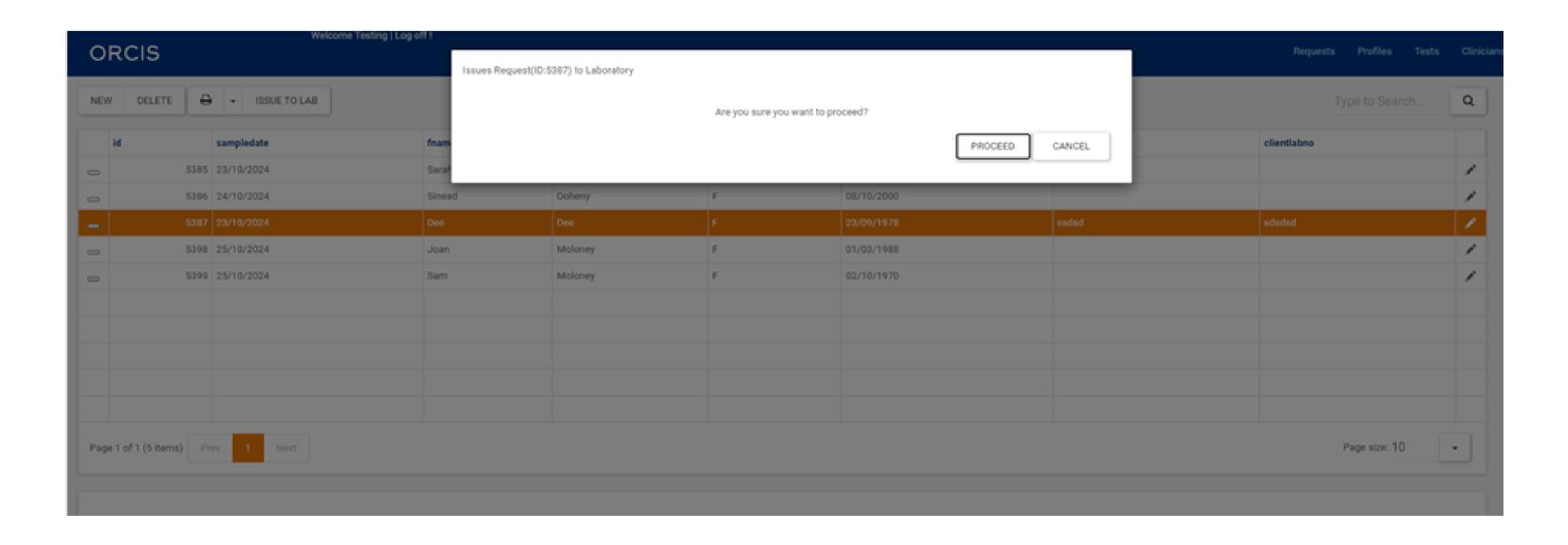
2 Options to Issue Request to the Lab



- 1. You can issue all patient entries on the table at once by clicking on ISSUE TO LAB. The table is empty after you click this option
- 2. You can select 1 patient, by ticking the left column tick box, when you hover over it you will see """ Issue to Lab" appear. This option just issues this patient's Test Request Form to the Lab leaving other patient entries on the table for later



ISSUE Online Request TO LAB



The system double-checks that you are happy to proceed

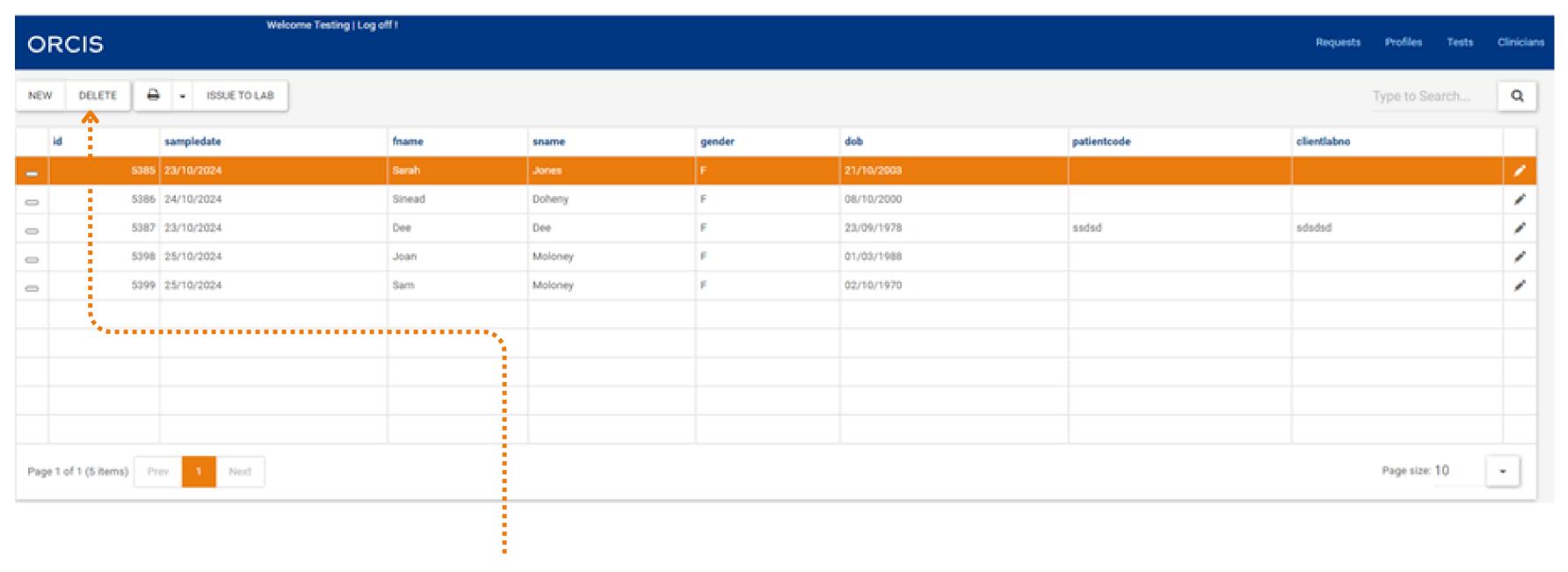


Receipt of Samples by Eurofins Pre-Analytics Team

- 1. All deliveries are time stamped when received in Pre-Analytics
- 2. Serum samples are spun to stabilise them
- 3.The ORCIS barcode is scanned to retrieve the request details in the OpenLabs LIMS
- 4. The Sample Reception Officer (SRO) adds
- Date/Time of receipt of sample
- Sample Type and Qty received
- 5. Samples are racked and sent to be analysed
- 6.Request forms are scanned into the LIMS for traceability purposes



To delete a Test Request

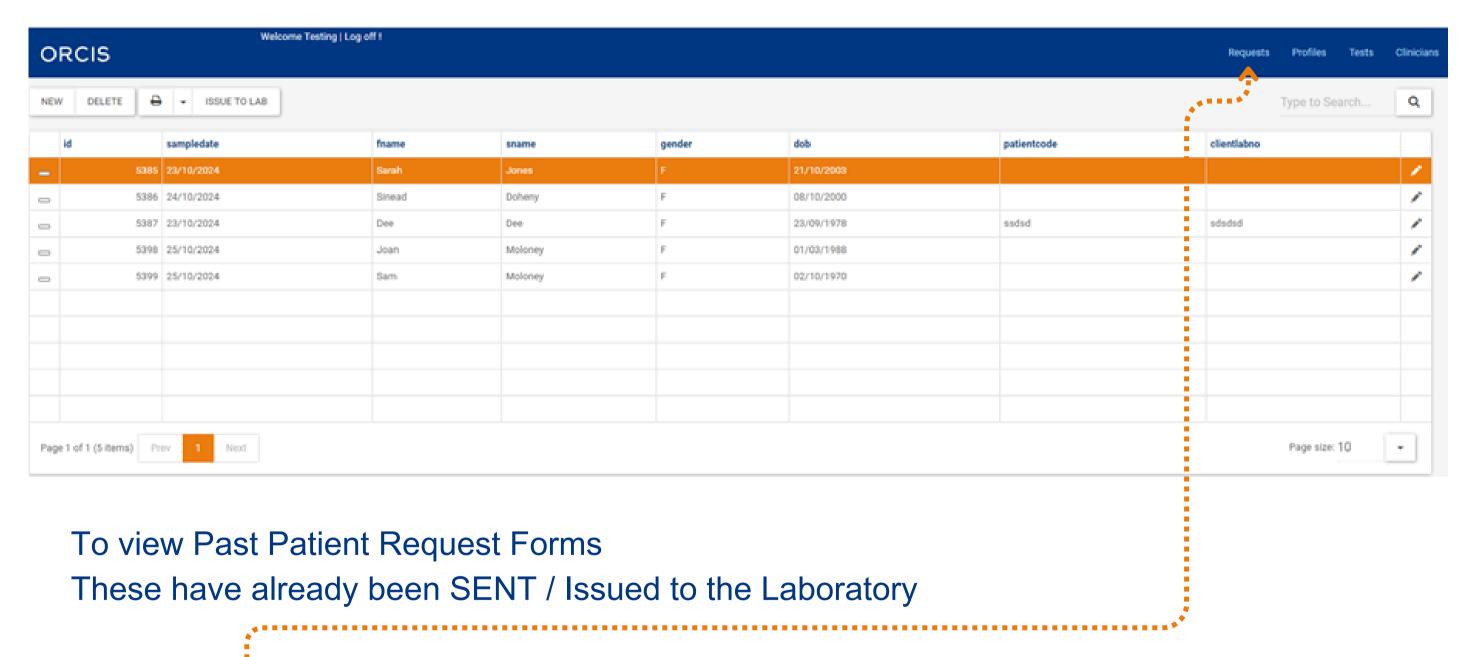


Highlight the patient entry you want to delete - it turns orange

Select DELETE



To View SENT Requests

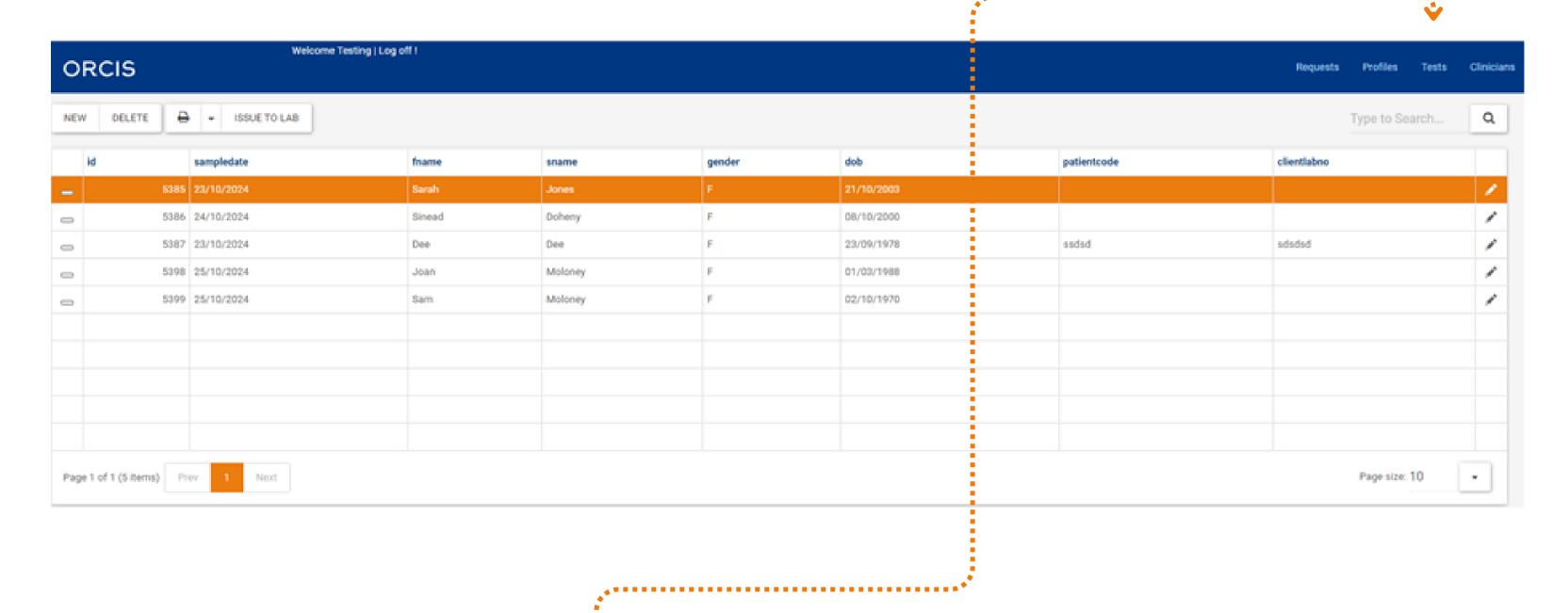


Click on **REQUESTS** in the top hand-right side and from the drop down, select Requests Register. You will see all of your past orders with the most recent at the top of the table.

You can search this Table by using the search box - First Name and/or Surname



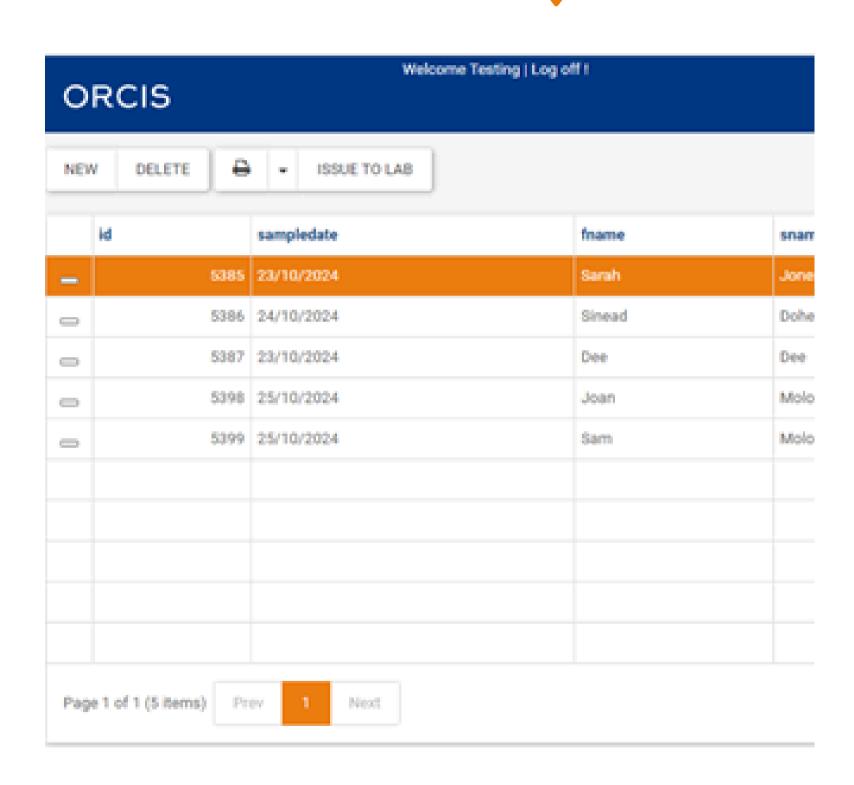
Other View Functions



You can view Profiles, Tests and Clinicians also from the top right-hand side of your screen



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Click here to Log Out.

ORCIS will

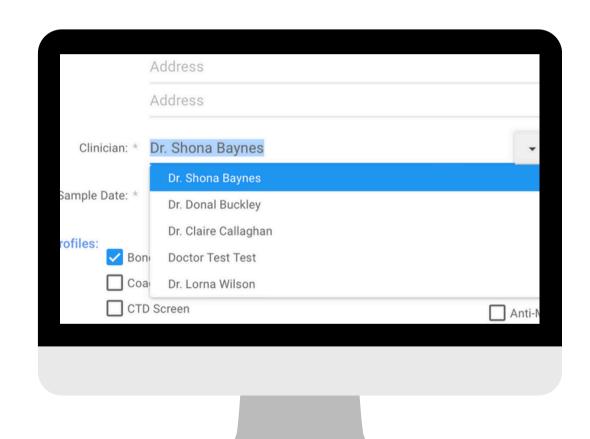
automatically log

out after 15 minutes

Email us to get Set-Up or Updated

A new Doctor or Name Change

To change the name of a clinician or add a new clinician



Email: portal@ctie.eurofinseu.com

All feedback is welcome.

We adapt the system to suit your needs - new tests, new clinicians etc.

Orcis Paper

- We have produced special paper with 8 peel away labels at the end of the sheet
- This paper is a lot more expensive than ordinary paper
- Please only insert it into your printing tray or bypass tray when you are printing our forms
- Monitor your supply and when you are running low, use our orders form

Email the completed Orders form to orders@ctie.eurofinseu.com



Advantages of electronic ordering



Users will be provided with the facility to generate barcodes to allow easy tube labelling and hardcopy forms to accompany the physical specimens to the laboratory.



Manual transcription errors associated with paper-based systems will be a thing of the past following introduction of this system.



Tests can be ordered by the client, thus eliminating delays in registration and/or bottlenecks when large volumes are received to our pre-analytics laboratory.



A scalable, web-based solution is available not just for clients with single sites but also distributed across multi-site organisations.



Future developments include seamless integration with our logistics solution to enable the user to request physical transfer of specimens to the laboratory when completing the electronic ordering process.



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